

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

## **Schedule Number: NC1-434-85-01**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

### Description:

All items inactive as DOE no longer creates records in microfilm.

Date Reported: 1/11/2023

NC1-434-85-01

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

**US Department of Energy**

2 MAJOR SUBDIVISION

**Departmental Offices and DOE Cost-Type Contractors**

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER

**Edward Nugent**

5 TEL EXT

**252-4357**

LEAVE BLANK

JOB NO

**NC1-434-85-1**

DATE RECEIVED

**12-28-84**

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

*Jan 5, 85* *Robert H. May*  
1644 *Archivist of the United States*

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C DATE

**5-14-84**

D SIGNATURE OF AGENCY REPRESENTATIVE

*J.A. Laiken*

E TITLE

**Director, Div. of Mgt. Systems Analysis**

7 ITEM NO

1.

8 DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

**REPORTS DESCRIBING RESEARCH AND ENGINEERING ACTIVITIES**  
consisting of monthly reports and technical reports.

(Permanent retention is required in DOE 1324.2, RECORDS DISPOSITION, Contractor Records Schedule 19, item 7a.)

- a. Paper records. Retain until microfilm copies have been made in accordance with 41 Code of Federal Regulations (CFR) 101-11.506 and verified as substitutes for the original records, then DESTROY.
- b. Microfilm records. PERMANENT. Offer one silver halide original and one diazo copy to NARS when 20 years old in accordance with 41 CFR 101-11.509.

9 SAMPLE OR JOB NO

**DOE 1324.2  
CRS 19-7a**

10 ACTION TAKEN

*2 items*

CERTIFICATION

The records described on this form will be microfilmed in accordance with the standards set forth in 41 CFR 101-11.506. Storage conditions shall adhere to the standards of section 101-11.507 and 101-11.508. The first inspection of microfilm required by section 101-11.507-2 will be conducted 2 years after the initial microfilming.

**MASS DATA CHANGE SHEET NOT REQUIRED**  
*NNAIF*  
*NINIF + NNB 3/85 CSR*  
*copies sent to agency, NINIF + NNB 3/85 CSR*

*Only the Richland Operations Office of DOE has requested authority to microfilm these records. DOE does not expect to have other offices ask for this authority as per Robert Carpenter, D.O.E. Records, Reports & Forms Management OSD 11-10-84*